

# 2022 Recital Handbook



## Recital Dates

**Monday, May 9<sup>th</sup> at 6:00 PM**

**Tuesday, May 10<sup>th</sup> at 6:00 PM**

## Location

**Kansas City Music Hall**

**301 West 13<sup>th</sup> Street**

**Kansas City, Missouri 64105**

## IT'S RECITAL TIME!!

For our 18<sup>th</sup> Annual Studio 320 Recital we will celebrate our amazing & hard-working dancers with 2 huge shows at the Music Hall in downtown Kansas City! It's such a special occasion for our kids and teachers - and a fun and memorable experience for all 320 family, friends & fans!

Studio 320 recitals are BIG events, with professional sound, lighting, and incredible talent! From our "Tiny Twos" to our seniors (we have 8 graduates this year!) you will see dancing that will melt your heart and blow your mind!

We've created this handbook in an effort to clarify details and lay out a plan of attack for the coming weeks. We still have a lot to accomplish before we take the stage!

## Philosophy, Policies & Procedures

Recital is a rite of passage for our devoted students! It provides them the opportunity to showcase the results of a year's hard work, dedication & progress, in a professional and exciting environment. A big part of dance training is learning through stage performance. These opportunities not only help prepare students desiring a further career in dance, but they also contribute to children's success in non-dance activities. The performing experience helps build self-esteem and self-confidence and can result in better school presentations, improved social skills, and strong interview skills for future college or job opportunities.

The in-class rehearsal process is a tremendous learning experience as well. It helps the children develop retention skills, and by working with their classmates on a group performance, they learn the positive aspects of teamwork!

## Staying Informed

We work hard to make your "320 Experience" organized and fun. Keeping you informed is one of our primary goals. **Please read all parent emails, website and Facebook updates to stay informed!** If you have any questions regarding the information distributed, we encourage you to contact us!

Amy & Laurie are at the front desk every evening (Mon-Thurs) from 5:00-8:30 PM. You can email them ([FrontOffice@320dance.com](mailto:FrontOffice@320dance.com)) or call the studio (816) 903-2623 at any time.

We make frequent updates to our 320 Instagram & Facebook pages, and our website will include a RECITAL tab for updates and easy-to-access info. [www.320dance.com](http://www.320dance.com)



## The Commitment

By allowing your child to participate in the Studio 320 recital, you commit yourself and/or your child to the following dates & events.

November 19 Recital Costume Deposit Due

February 18 Recital Costume Balance Due

**March** **Costume Distribution Month** - Parents will be emailed when costumes are ready for pick-up. Parents attend the last 5 minutes of your recital class to receive costume & details. All accounts must be paid in full to receive costumes.

**April 2** **Recital Picture Day** (See attached schedule) **Imagine Dance** will be back at Studio 320 taking class and individual pictures this season! You will be able to order picture and recital video packages this day – and they even create amazing 320 Yearbooks if interested!

**April 19** **Tuesday: Recital Tickets On Sale** 5:00 PM at Studio 320's front desk. Tickets must be purchased in person, not by phone. You may send a friend or family member to purchase your tickets if needed. There is no limit on tickets. There will not be the option to purchase ticket at the door on recital nights. Tickets are \$15 each. Performers do NOT need a ticket. All parents/family/siblings DO need a ticket.

**April 21** Last day to turn in Recital T-Shirt & Class Volunteer forms at the 320 Front Desk.

**April 25-28** **In Class Dress Rehearsal!** Send your dancer to class wearing his/her costume. Teachers will make sure everything fits and looks stage-ready. Parents attend last 5 minutes of class to receive additional info and to video your routine for at-home practice. (Please bring additional costumes in a GARMENT BAG if you have multiple classes in one night.) Do not wear competition costumes to classes this week, only recital costumes!

**May 2-5** Final week of regular classes! **Mandatory attendance** for all recital performers!

**May 9** **Recital Day #1 at Kansas City's Music Hall 6:00 PM**

**May 10** **Recital Day #2 at Kansas City's Music Hall 6:00 PM**

**May 11** Studio Closed – NO CLASSES

**May 12** **BRING-A-FRIEND END-OF-SEASON CELEBRATION! OPEN TO ALL!!!**  
A special schedule of classes will be posted for you to choose from. Come try out a new style & take as many classes as you'd like. Invite your friends to join you for a fun evening of DANCE! **You can also sign up for summer session classes, camps, and pick-up your Recital T-shirts!**

## Recital Picture Day - Saturday, April 2<sup>nd</sup>

Time	Class Name		Time	Teacher	Song Name	Feet	Dancers
9:00am	Tiny Twos	T	4:30	Jenn	<i>Skidamarink</i>	Bare Feet	5
9:15am	Tiny Twos	W	10:00	Jenn	<i>Teddy Bear Picnic</i>	Bare Feet	5
9:30am	Preschool	W	5:00	Gina	<i>It's All Right</i>	Tap	13
9:45am	Preschool	Th	5:15	Gina	<i>A Dream is a Wish Your Heart Makes</i>	Ballet	15
10:00am	Pre-K	W	5:45	Gina	<i>Once Upon a Dream</i>	Ballet	13
10:15am	Pre-K	Th	5:00	Emily	<i>Beautiful Baby</i>	Tap	15
10:30am	K-1 Dance Combo	T	4:45	Emily	<i>I'm Coming Out</i>	Jazz	11
10:40am	K-1 Dance Combo	T	5:45	Emily	<i>Ice Cream</i>	Jazz	19
10:55am	K-1 Dance Combo	W	5:30	Emily	<i>Walk the Dinosaur</i>	Jazz	16
11:10am	K-1 Dance Combo	W	5:00	Tara	<i>Mermaid Party</i>	Jazz	6
11:20am	2-3 Dance Combo	T	5:45	Jenn	<i>Let's Go Crazy</i>	Jazz	18
11:35am	2-3 Dance Combo	Th	6:45	Jenn	<i>I Want to Write You a Song</i>	Jazz	15
11:50am	K-1 Perf Team	T	6:45	Emily	<i>Funky Monkey</i>	Jazz	18
12:05pm	K-1 Perf Team	W	6:30	Emily	<i>Peppermint Twist</i>	Jazz	13
12:20pm	PreCo Group 3	M	5:00	Tracey	<i>James Bond</i>	Jazz	6
12:30pm	K-1 Hippity Hop	W	7:00	Emily	<i>Tutus and Tennis Shoes</i>	Black hightop converse	14
12:45pm	PreCo Group 4	Th	6:30	Erin	<i>All That Jazz</i>	Jazz	8
12:55pm	K-1 Hippity Hop	Th	5:45	Emily	<i>My Own Drum</i>	Black hightop converse	17
1:10pm	2nd-5th Hip Hop	Th	5:00	Zen	<i>Space Jam</i>		11
1:25pm	4-5 Ballet/Lyrical	T	5:15	Tracey	<i>Better Place</i>	Half-soles	15
1:40pm	PreCo Group 1	M	5:00	Emily	<i>Boyfriend's Back</i>	Jazz	6
1:50pm	2-3 Perf Team	T	6:45	Jenn	<i>Boogie Bugle Boy</i>	Jazz	14
2:05pm	4+ Music Theater	Th	7:30	Tracey	<i>West Side Story</i>	Jazz	12
2:20pm	K-3 Music Theater	T	5:00	Jenn	<i>Show Off</i>	Jazz	14
2:35pm	2-3 Perf Team	Th	7:45	Jenn	<i>Woman Up</i>	Jazz	10
2:55pm	6+ Ballet/Lyrical	W	7:00	Lindsay	<i>Say You Won't Let Me Go</i>	Half-soles	14
3:10pm	PreCo Group 2	M	5:00	Jenn	<i>Mama, I'm a Big Girl Now</i>	Jazz	10
3:20pm	4-5 Jazz/Leaps	T	6:15	Tracey	<i>Like That</i>	Jazz	13
3:35pm	Beg/Int Acro	Th	5:00	Jenny	<i>That's My Girl</i>	Bare Feet	16
3:50pm	6+ Jazz/Leaps	W	6:00	Tracey	<i>Heartburn</i>	Jazz	14
4:05pm	4-5 Perf Team	T	7:15	Tracey	<i>Conga</i>	Jazz	12
4:20pm	6+ Perf Team	W	8:00	Lindsay	<i>Wake Me Up</i>	Jazz	13

**ARRIVE 15 MINUTES BEFORE** your class picture time. We will not be able to wait for late arrivals. If you miss your group picture, you may still get your individual picture taken!

**ARRIVE PHOTO READY:** Wearing your first costume, with hair, makeup, accessories, tights and shoes on! There will be dressing rooms set up for those who have multiple costume changes.

Photo & Video packages will be available for purchase upon arrival through our vendor, "Imagine Dance."

Optional: Performance Team & PreCo solos/duos/trios can take pics at 4:30 if desired!

## 320 Recital Webpage

Use the **RECITAL** link on our website for the most current info and updates! [www.320dance.com](http://www.320dance.com) Our goal is to make the recital an organized, exciting, and stress-free experience for everyone involved.

## Payments & Refunds

Recital costume orders can take 12 weeks or more for delivery. Costume manufacturers do not accept cancellations or offer refunds; therefore, Studio 320 does not offer refunds on costume deposits or payments.

## Costume Cost

All costumes are \$80 + retail sales tax. Tights & shoes are not included in the price of the costume. Costumes will not be distributed until accounts are paid in full. No refunds will be made if a parent or guardian withdraws a child from class after costumes have been ordered and prior to the recital.

## Alterations

Alterations are sometimes needed after the costumes have been distributed and are the responsibility of the student's parent or guardian. Often you can do minor adjustments of straps with a couple safety-pins. If you have questions or need advice, please see the front desk.

## Distribution

As stated, costumes will be distributed during the last 5 minutes of your child's regularly scheduled class(es) during the month of March. Please have 1 parent in attendance as you will receive specific instructions on shoes, tights, and more. Costumes will not be sent home with students unless a parent/guardian is present. If you are not available on these assigned distribution dates, you may pick up your child's costume at the front desk. **Please try on your costume as soon as you bring it home.** This allows you to take inventory of all pieces and accessories and determine whether alterations are needed. Doing this in the weeks prior to recital minimizes stress at performance time.

## Costume Care

Please label all costumes, shoes, accessories and tights with your child's name. Place the costumes in a garment bag with your child's name on the outside. Pack accessories in a clear plastic bag labeled with your child's name. Hang and steam all costumes prior to performance. Do not wash costumes in your washing machine. Remove any tags that could hang out of the costume. If costume straps do not have snaps or are not attached, please sew or pin them prior to Recital day. Never criss-cross the straps in back unless specified by the teacher. Many costumes come with headpieces, gloves or hats. These will be handed out, and the teacher will determine how the headpieces will be worn. If your costume is "scratchy" due to sequins, you may add a strip of tape or felt to the inside. *(Try "Nexcare" first aid tape made by 3M, found near the bandaids. It sticks right to the inside of your costume!)*

## Steaming & Tutus

Please steam wrinkled costumes and tutus before the Recital. Hang tutus upside down to keep fluffy!

## Quick Costume Changes

During the recital, some students may have quick costume changes. **Moms MUST come backstage to help your dancer during his/her quick change.** A special area and instructions will be given to you upon arrival at the show.

## Tights, Shoes, Hair & Makeup

To ensure that there are no discrepancies in color and style (noticeable on stage/video/pictures) students are required to have the same brand. **Tights should be purchased through the 320 office only!!!** Other brands, pantyhose, etc. are NOT permitted. No tights should be dirty or have ANY holes, tears, or runs in them for pictures or performance. Our backstage staff will have extra tights on hand at recital – see us if you have any problems.

## Shoes

Each class/routine will require a specific color/style of dance shoes. Shoes should be purchased through **Dance Designs** in Liberty, MO. A special handout will be emailed to your class with exact shoes/tights/costume pieces/hair/makeup for your convenience. See the office with any questions or issues.

## Undergarments

Underwear is not to be worn with leotards/costumes. (Your tights act as your underwear.) If you absolutely must wear underwear, they should be skin tone and should not show. Our older dancers may wear any necessary undergarments that are not noticeable in costume. Bras should be skin tone in color and have clear straps or be backless/strapless. “Sticky bras” can be found at Target, Walmart, Amazon, etc. and typically work for almost all costume styles. See your teacher or the front desk for suggestions or questions.

## Makeup

All female students are required to wear stage makeup for the recital: foundation, powder, bronzer if needed, lipstick in a “true red” shade, pink blush, brown eye shadow (in crease) with white shadow on brow bone. Black eyeliner (top eyelid) and black mascara (top and bottom lashes.) Lightly fill in brows with shadow or pencil. We want all features and expressions to be seen on video and under stage lighting.

**Here is a helpful MAKEUP TUTORIAL Miss Erin made for our competition teams:**

**MAKEUP Part 1:** <https://youtu.be/aIF9bDhUa4E>

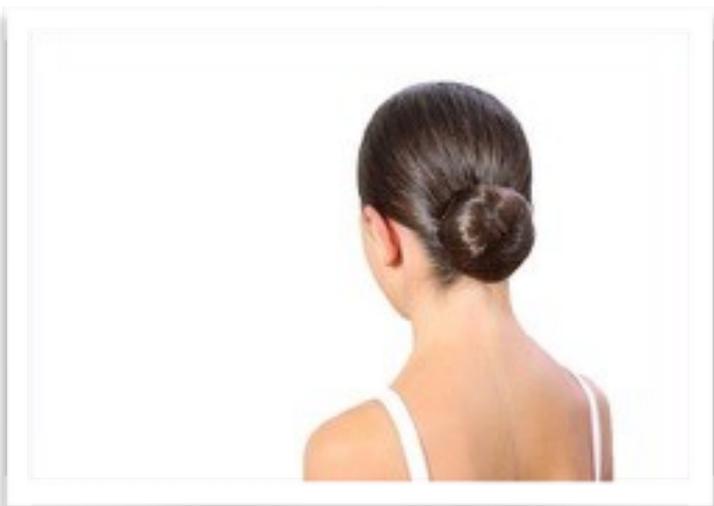
**MAKEUP Part 2:** <https://youtu.be/1Icvez57aqq>

**BOYS:** We do not require boys to wear stage makeup.

**PRESCHOOLERS:** Please use your own discretion with Preschool age dancers, as application can be tricky and skin can be sensitive. Many preschool moms choose to do some eye shadow, blush and lipstick - and some even attempt a little mascara for willing dancers! You just want some definition under the stage lights.

## **ABSOLUTELY NO...**

Nail polish, fake tattoos, additional jewelry, glitter, accessories, etc. allowed on the Recital stage. Real tattoos should be covered with stage/tattoo makeup. Acrylic/gel nails should be French manicure or natural in color. For safety reasons, no extra-long or sharp/pointed nails are allowed on stage.

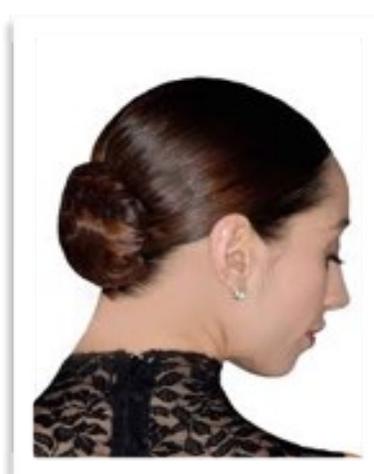
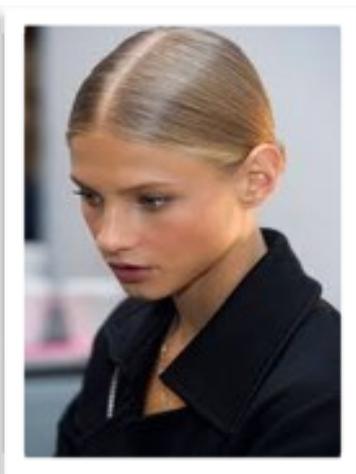


### Hair for KINDERGARTEN & UP

Uniform hairstyles are required for the stage. Girls must wear their hair **SLICKED** into a LOW BUN, with a middle part. No bangs. A hairnet is MANDATORY. Donuts/bun-makers are optional. Lots of hair pins and gel/hairspray required. If your hair is very short, please see the office for style options.

**Boys** should wear hair styled with gel for a clean-cut look.

Here is Miss Erin's **HAIR TUTORIAL** for competition and recital buns: [https://youtu.be/YqpU\\_DN2nG8](https://youtu.be/YqpU_DN2nG8)



### Hair for PRESCHOOL (Tiny 2, Preschool, Pre-K Classes)

Preschool performers may wear any style that works best for her hair type and that compliments her costume's hair accessory. Curled, sides pulled up, ponytail, piggies, etc. Make sure it's out of her face and set with hairspray! **Boys** should wear hair styled with gel for a clean-cut look.

## Planning & Preparation

Gather all costumes, accessories, shoes, hairnets & makeup several days in advance so you'll know if something is missing or isn't right. Make a checklist of your child's routines, listing the costume, tights, shoes, and any accessories and refer to it. Triple check everything before you leave for the theater!

## Snacks

Please send your dancer with a DISPOSABLE WATER BOTTLE (absolutely NO juice, soda, flavored water) LABELED WITH THEIR NAME! If you must bring a snack, it needs to be clean & safe. No peanut products – and nothing chocolaty, cheesy, or messy that can ruin faces/makeup/costumes before performing.

## Dressing Room Etiquette

Students must respect other students' space and property in the dressing rooms. Volunteers will be supervising the dressing rooms and helping Moms & Dancers with quick-changes & bathroom breaks. Games and activities will be provided. Please leave toys and devices with parents.

## Backstage

For security purposes, guests and friends are not permitted backstage or in the dressing rooms during the recital, including before and after the show. There is a lot of backstage activity in a limited space, and dressing rooms are private areas. Those who wish to greet performers after the show, or to present flowers and do photos, may do so in the lobby area. Photo op areas will be set up just for you!

**Dance Moms will be able to enter the dressing rooms during the show to assist their child with costume changes.**

## Audience Etiquette

- Enthusiastic applause is encouraged!
- Tickets are required for all children age 4+ or who are sitting in a seat (student performers do NOT need a ticket)
- Children should not bring devices with sounds and/or lights that could be a distraction for other audience members.
- Audience members should remain seated during all performances. Allowing children to run around or disrupt the performance is unfair to other parents/audience members.
- If you do leave the auditorium during the show, please do so between routines. You will only be allowed back into the auditorium between routines.
- No eating, drinking, or smoking is allowed in the theatre.
- During the recital, when the dancers are not onstage, they must remain in the dressing rooms with their Volunteer Class Moms.

## IMPORTANT!

**PHOTO/VIDEO POLICY - No video or flash photography is permitted during the recital. Our videographer (Imagine Dance) will offer professional recital videos. Order forms available at Picture Day and at the studio front desk.**

## **Student Drop-Off and Pick-Up Procedures**

The Music Hall is a very large facility which requires us to have a very specific backstage plan. An email will be sent detailing student drop off and pick up procedures. This will be a secure process to ensure the safety of our dancers. As always, only parents with a "VIP" badge will be permitted to pick-up children backstage. VIP badges will be issued to you at check in before the show.

**Monday, May 9<sup>th</sup> 6:00 PM Recital - Dancers should check-in between 5:25-5:45 PM**

**Tuesday, May 10<sup>th</sup> 6:00 PM Recital - Dancers should check-in between 5:25-5:45 PM**

Tiny Two, Preschool & Pre-K dancers may be picked up backstage after they finish dancing. They can join parents in the audience to watch the show – or are free to leave the facility. All other students should remain backstage until curtain call, when dancers will return to the stage for a final bow. (Preschool parents can bring their dancer backstage before curtain call if their little one would like to join in the final bow.)

***WE LOVE OUR BACKSTAGE VOLUNTEERS! PLEASE SIGN UP TO HELP IF YOU CAN!  
See attached sign-up form.***



**320  
DANCE**

## ROUTINE LINEUPS

STUDIO 320 CANNOT GUARANTEE that any student participating in more than one class will perform all of their routines in the same show, although we have been working hard to minimize multiple shows to the best of our ability.

STUDIO 320 CANNOT GUARANTEE that siblings will be performing all in the same show.

As always, we have been as thoughtful as possible when setting recital line-ups to take into consideration multiple classes, siblings, costume changes, etc. Our ultimate goal is to create an entertaining, well-rounded show featuring a variety of ages, levels, and routine styles. Each Recital night is completely different & will highlight talented performers of all ages, from newbies to advanced levels.

### When Do I Perform?

## MONDAY, MAY 9TH SHOW:

Song	Class	Teacher	
Skidamarink	Tiny Twos Tues 4:30pm	Miss Jenn	5
A Dream is a Wish Your Heart Makes	Preschool Combo - Thurs 5:15pm	Miss Gina	15
Beautiful Baby	Pre-K Combo - Thurs 5:00pm	Miss Emily	15
I'm Coming Out	K-1 Combo - Tues 4:45pm	Miss Emily	11
Ice Cream	K-1 Combo - Tues 5:45pm	Miss Emily	19
Funky Monkey	K-1 Performance Team - Tues 6:45pm	Miss Emily	18
My Own Drum	K-1 Hippity Hop - Thurs 5:45pm	Miss Emily	17
Let's Go Crazy	2nd-3rd Combo - Tues 5:45pm	Miss Jenn	18
Boogie Bugle Boy	2nd-3rd Performance Team - Tues 6:45pm	Miss Jenn	14
Show Off	K-3 Music Theater - Tues 5:00pm	Miss Jenn	14
Better Place	4th-5th Ballet/Lyrical - Tues 5:15pm	Miss Tracey	15
Like That	4th-5th Jazz/Leaps/Turns - Tues 6:15pm	Miss Tracey	13
Conga	4th-5th Performance Team - Tues 7:15pm	Miss Tracey	12
Space Jam	2nd-5th Hip Hop - Thurs 5:00pm	Mr. Zen	11
Boyfriend's Back	PreCompany Group 1	Miss Emily	6
James Bond	PreCompany Group 3	Miss Tracey	6



## TUESDAY, MAY 10TH SHOW:

Song	Class	Teacher	
Teddy Bear Picnic	Tiny Twos - Wed 10:00am	Miss Jenn	5
It's All Right	Preschool - Wed 5:00pm	Miss Gina	13
Once Upon a Dream	Pre-K - Wed 5:45pm	Miss Gina	13
Walk the Dinosaur	K-1 Combo - Wed 5:30pm	Miss Emily	16
Mermaid Party	K-1 Combo - Wed 5:00pm	Miss Tara	6
Peppermint Twist	K-1 Performance Team - Wed 6:30pm	Miss Emily	13
Tutus & Tennis Shoes	K-1 Hippity Hop - Wed 7:00pm	Miss Emily	14
I Want to Write You a Song	2nd-3rd Combo - Thurs 6:45pm	Miss Jenn	15
Woman Up	2nd-3rd Performance Team - Thurs 7:45pm	Miss Jenn	10
Heartburn	6th+ Jazz/Leaps/Turns - Wed 6:00pm	Miss Tracey	14
Say You Won't Let Me Go	6th+ Ballet/Lyrical - Wed 7:00pm	Miss Lindsay	14
Wake Me Up	6th+ Performance Team - Wed 8:00pm	Miss Lindsay	13
West Side Story	4th+ Music Theater - Thurs 7:30pm	Miss Tracey	12
	6th+ Hip Hop - Thurs 5:45pm	Mr. Zen	7
That's My Girl	Beg/Int Acro - Thurs 5:00pm	Miss Jenny	16
Mama I'm a Big Girl Now	PreCompany Group 2	Miss Jenn	10
All That Jazz	PreCompany Group 4	Miss Erin	8



# Volunteers Needed!

Studio 320 relies on the assistance of many dedicated volunteers to provide a high-quality performance experience for all. The children truly benefit from this volunteer effort, so we hope that you will become an enthusiastic member of our 320 Backstage Crew!

\_\_\_\_\_  
Volunteer Name

\_\_\_\_\_  
Volunteer Cell

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Volunteer Email

\_\_\_\_\_  
Relationship to Student

I would like to be a **CLASS MOM** for the following class: \_\_\_\_\_

I can help at the: \_\_\_\_\_ May 9 (MONDAY) Show \_\_\_\_\_ May 10 (TUESDAY) Show

T-Shirts are provided for all Recital Volunteers. Please mark your size below:

\_\_\_\_\_ AS \_\_\_\_\_ AM \_\_\_\_\_ AL \_\_\_\_\_ 1XL \_\_\_\_\_ 2XL

If you have any questions about volunteering, please stop by or call the front office at 816-903-2623 during business hours, Monday-Thursday between 5:00-8:30 PM, or email [FrontOffice@320dance.com](mailto:FrontOffice@320dance.com)

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## RECITAL 2022 T-SHIRT ORDER

Each year a new t-shirt is designed for our students and parents, with all dancer names listed on the back!

**UNISEX T-SHIRTS \$20**

**Orders due to front desk by April 21<sup>st</sup>**

Student Name \_\_\_\_\_

Parent Email \_\_\_\_\_

\_\_\_\_\_ CXS \_\_\_\_\_ CS \_\_\_\_\_ CM \_\_\_\_\_ CL  
\_\_\_\_\_ AS \_\_\_\_\_ AM \_\_\_\_\_ AL \_\_\_\_\_ AXL \_\_\_\_\_ 2XL \_\_\_\_\_ 3XL

Payment Enclosed:

\_\_\_\_\_ Cash \_\_\_\_\_ Check (Check no. \_\_\_\_\_) \_\_\_\_\_ Credit Card (see office)